



Board of Trustees

Board Meeting Minutes

June 6, 2023, at 4:00 pm

Meeting Location: ZOOM

<https://us02web.zoom.us/j/88451078329>

The mission of Odyssey Online Learning is to provide a high-quality education for a wide variety of students by offering alternative solutions to traditional schooling while assisting students in achieving the knowledge and skills to reach their highest potential within a flexible and tailored educational program that fosters lifelong learning.

- 1) **Call to Order** at 4:03 pm
- 2) **Pledge** by Ashley Owings
- 3) **Roll Call** Tracey Stuckey, Kendall McCarty, Viktoria McKenna, Marquis Flemings, Amy Cox, Ashley Owings, Rocky Cooper, Andrea Amburn, Colby Southers, Denise Toney
- 4) **Consent Calendar**
 - A. **June 6, 2023-Board Meeting Agenda-** Kendall McCarty motioned to amend the agenda and add action items 8d-Student Handbook Amendment and 8e-Charter Amendment. Motion was seconded by Marquis Flemings. Unanimous approval
 - B. **May 15, 2023-Special Board Meeting Minutes-** Amy Cox motioned to accept the minutes for May 15 meeting. Motioned was seconded by Viktoria McKenna. Unanimous approval.
- 5) **Public Comments** (Must sign-up prior to start time). Please contact the Director of Operations & HR if you would like to sign up. NONE
 - Each speaker has (3) three minutes.
 - Speakers may not ask questions of Board Members.
 - Board Members may not engage speakers in discussion.
 - Disruptive behavior is not permitted.
 - Personal attacks aimed at students or staff are not permitted.
 - Scurrilous, obscene, or recklessly defamatory language aimed at any Board Member is not permitted.
 - The Board will follow up on all matters that speakers present.
- 6) **Reports**
 - A. **May 2023 Financial Report - Prestige School Solutions - Colby Southers** - Colby reviewed the May 2023 financials in detail with the OOL Board. He noted the cash in the operating account was \$2.2 million, total assets were a little over \$2.3 million, and current liabilities were \$176,000. Total year-to-date revenue is \$3.8 million, with much of the revenue coming from state funding. The school is where it should be percent remaining at this point in the year. The projected net income is \$302K. Colby stated that the school has done a great job projecting salaries and benefits for the year.
 - B. **FY24 Budget Review - Fourth Reading - Prestige School Solutions - Colby Southers-** Mr. Southers reviewed the FY24 Draft Budget with the board. He noted projected FY24 budget is based on the 135th day count of 466 students and CSI funded has been updated. Prestige will continue to monitor state and federal funding for changes and will update the board as needed. Projected revenue for FY24 is \$4.7 million. Expenses have been adjusted due to workforce changes. Marketing has been updated due to needing promotional items. Projected net income is \$119K. The board reflected that the funding model is one year old and Colby noted changes will balance out with the weighting of upcoming funding model.



- C. Report by Executive Director** - Ashley Owings-Mrs. Owings thanked Board Members for attending the OOL graduation ceremony on June 1, 2023. It was nice to come together and celebrate the 134 graduates who walked across the stage. She is very proud of the students. We have 20 who will be summer graduates. There are a total of 124 students in summer school, an increase from last year.

D. Project 40 Updates

a. Academic Performance Team - Tracey Stuckey, Kendall McCarty & Ashley Owings Mrs. Owings provided the board with an update on the initiatives that the Academic Performance Team is working on as it relates to Project 40. She acknowledged the hard work of the entire OOL team for their efforts on this project. She noted the huge growth in the past few years. Mrs. Owings thanked the Charter Institute at Erskine for all their support. The board questioned the outcome with the potential formula change. Mrs. Owings feels strongly that the school will be equally able to meet Project 40 goal. Tracey Stuckey said that Project 40 has allowed us to truly see who our students are and focus to meet their needs.

b. Parent Engagement & Community Outreach Team - Penny McDaniel, Mario Williams & Marquis Flemings- Marquis Flemings provided the board with an update from the Parent Engagement Team. He mentioned that was great to see students at graduation. The parents enjoyed graduation and he could feel the buy-in from those in attendance.

c. Workforce Team – Amy Cox, Viktoria McKenna, Andrea Amburn & Rocky Cooper Mrs. Amburn provided the board with an update on the initiatives that the Workforce Team is working on as it relates to Project 40. Ms. Amburn also updated the board on OOL staffing. There was a FOIA request from the State Paper that has been completed.

E. Curriculum Proposals Mrs. Owings provided the board with an update on the Curriculum Proposal. She explained the choices and the selection process. She informed the board on the final selection for the choice of OOL Curriculum provider.

- 7) Executive Session-Personnel & Contractual Matters** Personnel Matters- Motion by Kendall McCarty to enter executive session to discuss personnel matters, seconded by Viktoria McKenna. The OOL Board entered executive session at 4:27pm, with Colby Southers. Andrea Amburn and Ashley Owings will join the executive session. All others were placed in the virtual waiting room. The OOL Board returned to regular meeting session at 5:28 pm. Motion made from executive session by Kendall McCarty for Tracey Stuckey to coordinate with Colby Southers in reference to allocating additional Project 40 bonuses. Second was made by Amy Cox. Unanimous approval. Amy Cox motioned for Andrea Amburn and Ashley Owings to enter contract negotiations with the chosen curriculum provider. Seconded by Marquis Flemings. Unanimous approval.

8) Action Items

- A. OOL 2023-2024 Employee Handbook - Second Reading & Approval** Motion by Amy Cox to accept the changes to the 2023-24 Employee Handbook as presented by Andrea Amburn. Seconded by Marquis Fleming. Unanimous Approval
- B. Approval of May 2023 Financials** Motion by Kendall McCarty to accept May 2023 financials as presented by Prestige. Seconded by Amy Cox. Unanimous approval.
- C. Approval of FY24 Budget** Motion by Amy Cox to accept the FY24 budget as presented by Colby Southers. Seconded by Kendall McCarty. Unanimous approval.
- D. 2023-24 Student Handbook Amendment** Motion by Viktoria McKenna to accept changes to student handbook as presented. Seconded by Amy Cox. Unanimous approval



E. Discussion of Charter Amendment *Viktoria McKenna motion for the charter amendments to be presented to Charter Institute at Erskine. Seconded by Amy Cox. Unanimous approval.*

9) Adjourn *at 5:40 pm*